

Professional Development Activity Request

You must attach a Authorized Leave Form (available from your school) to this document
Please make a copy of the completed form for your records (all other forms are available on the PD website)

Activity Request submitted by:

Cassidy Lynch, Bailey Berry, Gwenn Tauveli

Activity aligns with:

District CSIP Goal:

Building SIP Goal:

Appropriate professional development on research based instructional strategies and materials will be implemented with fidelity through collaborative cross-district opportunities.

Activity Focus Area(s):

Area 1:

Implement and refine Leader in Me across the elementary level.

Area 2:

Area 3:

sub code sent 11/8

Funding Source(s): mark each source you are requesting funds from with an "X".

Approval Signature (Both the PD rep and principal must sign)

Building

William Southern Elem.

Reg PO 443731

Cassidy Lynch

Department

Bldg Principal

Gwenn Tauveli

Special Projects (Dist. PD funds)

X

Professional Development Activity Description

List name of activity and briefly describe:

Leader In Me Symposium: The symposium is a chance to learn and connect alongside educational leaders from across the country. Speakers are renowned education experts and dicisionary leaders who are transforming schools, districts, and student outcomes. There will be specialized sessions designed to address the unique challenges faced y school leaders and educators today. There are networking opportunities to connect with a dicerse group with like minded administrators and teachers. To share experiences, exchange ideas, and build lasting professinal relationships. We aim to see the Leader in Me platform as action as it is a light to reshaping the educational landscape. We plan to engage in interactive sessions that enhance teaching, learning, and leadership principles.

Location of activity:

Des Moines Iowa

Date of activity:

November 12-14, 2024

Participants Names:

Bailey Berry and Anna Pate

A separate form needs to be filled out for each participant.

Activity Cost Calculation:

Grand Total \$1,718.00

Substitute Cost:	# of subs	#of days	Sub Pay	Total
	2	3	\$130	\$780.00
Staff Compensation:	# of subs	#of days	Pay	
			\$25	\$0.00

Purchased Services:

Airfare	\$0.00	
Registration*	\$938.00	<u>Travel Request/Reimbursement Form</u>
Lodging**		<u>Travel Request/Reimbursement Form</u>
Consultant Fee		<u>Consultant Form</u>
Materials/Supplies:	Materials	<u>Request for Materials Form</u>

* Please include copy of registration Travel Request/Reimbursement Form

**You will need to make your own hotel reservations.

You will need to fill out all forms associated with each line item.

Criteria for High-Quality Professional Development

(Mark each description below with an "X" that applies to the requested activity)

Part I: High-quality professional development:

- actively engages teachers, over time.
- is directly linked to improved student learning so that all children may meet the Show-Me Standards at the proficient level.
- is directly linked to district and building school improvement plans.
- is developed with extensive participation of teachers, parents, principals, and other administrators. [*Parent participation may be at the CSIP level]
- provides time and other resources for learning, practice, and follow-up.
- is supported by district and building leadership.
- provides teachers with the opportunity to give the district feedback on the effectiveness of participation in this professional development activity.

Part II: Some types of activities that might be considered high-quality professional development if they meet the above requirements are:

- study groups.
- grade-level collaboration and work.
- content-area collaboration and work.
- specialization-area collaboration and work.
- action research and sharing of findings.
- modeling.
- peer coaching.
- vertical teaming.
- other:

Part III: Topics for high-quality professional development may include:

- content knowledge related to standards and classroom instruction.
- instructional strategies related to content being taught in the classroom.
- improving classroom management skills.
- a combination of content knowledge and content-specific teaching skills.
- the integration of academic and vocational education.
- research-based instructional strategies.
- strategies to assist teachers in providing instruction to children with limited English proficiency to improve their language and academic skills.
- strategies to assist teachers in creating and using classroom assessments.
- instruction in the use of data to inform classroom practice.
- instruction in methods of teaching children with special needs.
- instruction in linking secondary and post-secondary education.
- involving families and other stakeholders in improving the learning of all students.
- strategies for integrating technology into instruction.

research and strategies for the education and care of preschool children.

research and strategies for closing achievement gaps between diverse groups of students.

other:

Provide a plan for sharing information or skills learned from this activity.

To ensure that insights from the Leader in Me Symposium are effectively integrated and impactful, we'll facilitate a series of interactive staff meetings and professional development sessions. These will start with a "Symposium Showcase," where team members who attended will present key takeaways through real-life examples, practical resources, and actionable strategies. To deepen understanding, we'll incorporate hands-on workshops, role-play scenarios, and breakout discussions that allow staff to explore how these ideas can be adapted to fit our classrooms. Additionally, we'll establish a collaborative online space where team members can access materials, share their own experiences, and discuss implementation successes and challenges. This multifaceted approach will empower staff not only to absorb the new strategies but to actively apply them in ways that best serve our students and school community..

Activity Permissions (PD Committee use only)

approved

not approved

building funds

special projects

Building Name: William Southern

Date:

10/30/24

